



JOB DESCRIPTION

Post:	Trustee
Reports to:	Hospice Board via the Chairman
Overall aims:	<p>To have overall responsibility, in conjunction with other Trustees, for the governance of Eden Valley Hospice.</p> <p>To scrutinise the management of all assets, resources and to monitor standards of patient care.</p> <p>To act as an ambassador for Eden Valley Hospice and the services it provides.</p>

Key areas of responsibility

- To ensure the effective management of all the Hospice's resources and the maintenance of high standards of care for patients and support for their carers.
- To determine the overall strategic direction of the Hospice, monitoring activities and services provided in line with that strategy.
- To assist with determining and monitoring the Hospice's budget, ensuring there are sufficient resources to enable the Hospice to continue its work.
- To act within the law and the governing document of the charity, which defines the purpose of the Hospice.
- To ensure that the Hospice's policy and practice is in line with its stated purpose.
- To understand and have oversight of palliative care services, which the Hospice provides and its relationship with statutory and other non-statutory bodies.
- To ensure no personal interests influence conduct.
- To work collectively with other trustees to ensure the Board is a sound body, whose corporate decisions bind individual trustees.
- To understand the importance of partnership working between trustees and senior management, taking care to relate to staff through the line management structure in the hospice.
- To review one's own personal contribution as a trustee and the overall performance of the Board via the annual review process with the Chairman.
- To act as an ambassador for the Hospice in its links with the stakeholders, and by participating in activities within the Hospice.